

February 4th, 2014

Stanford University

Dear Recruitment Committee,

I am applying for the Temporary Administrative Associate (61727). I have a bachelors of arts in Environmental Studies and Biology from UC Santa Cruz. I have worked as a sustainability advisor and student leader at UC Santa Cruz, a manager in sustainability based non-profits, and as a sustainability candidate. In total, I have over six years of direct campus sustainability implementation experience and an additional seven years with non-profit sustainability and community networking experience.

I have lots of experience with accounting and invoicing from university as well as my own business and non-profit experience. Although I am looking for a long term position within the sustainability field, economic sustainability is just as important, and I would love to work as a temporary Administrative Associate while I am looking for further career opportunities.

I was one of the founders of the sustainability movement at UC Santa Cruz, and in the UC System from 1999-2006. I facilitated working with the UC Regents to pass one of the most comprehensive sustainability policies in higher education across the State, which was instrumental in initiating Chancellors' Sustainability Committees at every UC campus, with most establishing Sustainability Offices. As a leader in Student Sustainability Organizing I helped build teams and networked with many outstanding individuals who have built careers in this field. I also worked to establish more than five sustainability related organizations, and secured over \$300,000 in permanently funded budgets for their operations.

After completing my goal of setting UC Santa Cruz on a Sustainable path, I changed trajectory and began focusing my sustainability efforts on the outside world. I started a Community Network in the primary form of a 501c3 non-profit charity organization called the Community Life Network Inc. The umbrella non-profit collaborates on a variety of projects and programs from general sustainability, to personal sustainability, to economic sustainability, and education. Within the variety of projects our community network has worked on, from collaborating with the occupy movement to creating a wellness center, the common theme has always been working in teams and collaboratively making decisions using professional facilitation and building relationships.

Although I have been successful in receiving small grants, ultimately I have never received large grants necessary to build a professional career. I have continuously learned from these experiences, with skills that are applicable to the job of a Sustainability Director. I acquired extensive administrative, management and communication skills. I also learned about the challenges of implementing sustainability initiatives in the real-world, how funding agencies operate from the inside, and how

special interests often work to prevent meaningful change. In addition, I have developed a strong network of environmental sustainability, and other movement connections both within a variety of non-profits, as well as with government agencies.

Thank you for your consideration, I look forward to hearing from you soon.

Sincerely,

Blas Jacob Cabrera