

December 14th, 2013

Department of Sustainability & Energy Management
Stanford University
327 Bonair Siding
Stanford, CA 94305

Re: Interim Sustainability and Conservation Program Manager (Job Number: 61370)

Dear Stanford Sustainability,

Passing sustainability knowledge to students is one of the most important roles that universities can play in helping the earth balance our human economy with our long-term stability as a civilization. To do it at one place is a challenge, but to build sustainability education across the state is a necessity. I knew this back in 1999 and worked for over 3 years to pass one of the most comprehensive sustainability policy's in higher education across the entire UC System. We initiated Chancellors Sustainability Committees at every UC campus and got Sustainability Offices established at most campuses.

I started my sustainability education here at Stanford University, growing up in faculty housing, I was adept at a continuously evolving recycling program but I knew we could do better. Going UC Santa Cruz for my Undergraduate Education worked for almost a decade to make Sustainability a priority. Now I am back in Stanford and want to help continue the amazing progress that Stanford has made towards implementing Sustainability and educating students about its essential benefits.

My background is in Student Sustainability Organizing and the teams that I have built and connected with have been some of the most amazing experiences in my life thus far. I have co-founded over 10 Sustainability related organizations, some with budgets over \$500,000, and networks of organizations with over \$1,000,000+. These experiences have me looking for a new opportunity where I can work with an other great team and help others learn the essential skills of sustainability through tangible, integrated institutionalized systems. Many of my past colleagues have gotten amazing sustainability positions at Universities and Governments as you can see from my reference sheet, and I have the experience and knowledge to bring this expertise into my work, and offer Stanford direct access to a wealth of knowledge from existing relationships that I have from other Sustainability Offices across the state.

At UC Santa Cruz my experience working within 10+ Campus Committees and being elected as the Chair of the Student Committee on Committees, I got a birds eye view of understanding how a University decision making system operates through 100's of Committees. I am an excellent multi-tasker and

able to build relationships, create clear blueprints and sustainability indicators for administration, while developing easy to follow campaigns that students can get excited about (add prize here). I'm also a trained and excellent facilitator, for supporting a collective group of people, or committee, to finding the best answers through dialogue between staff, students, administration, faculty and the community. I was one of the founders of the Annual Campus Earth Summit in UC Santa Cruz which has had over 10 years of achievement in producing the Blueprint for a Sustainable Campus.

Since my time at UC Santa Cruz I have had experience running multiple non-profits, community organizations, businesses, startups, and dealing with corporate and non-profit finances, taxes, payroll and more. I am a excel master, including functions and graphs, and very proficient in Microsoft Word, Powerpoint, excel, and am able to create complex reports and implementation plans for all types of sustainability projects from Green Building to Energy Consumption and Organic Foods. I'm also proficient with websites, and can build simple websites and even basic iPhone Apps.

I literally live right down the Street from the Department of Sustainability, at the corner of Alvarado and Corando, and would be happy to come in to talk about how I could best support the Stanford Community to go beyond our Sustainability Goals, anytime.

Sincerely,

Jay Blas Jacob Cabrera